



Maine Department of Transportation
Direct Hire Vacancy Announcement
Public Service Manager II
Ferry Service Manager

Bulletin 13-15

CODE: MA31 **RANGE:** 31 Confidential (\$51,958.40 - \$71,448.00 annually)

Value of State-paid Health & Dental Insurance
\$341.08 bi-weekly: Greater than \$30,000.00 or equal to \$79,999.00 –
10% Employee Contribution of Premium
Value of State's share of employee's retirement: 16.54% of pay

SEARCH OPENED: 03/12/13

CONTACT: Lisa McGrotty

CLOSING DATE: 04/05/13; 4:30 p.m.

TELEPHONE: (207) 624-3070

POSITION TYPE: Permanent full-time **LOCATION:** Rockland **POSITION #:** 02530-0011

BUREAU/DIVISION: Multimodal Operations/Ferry Service

JOB DESCRIPTION: This is professional services work of a managerial nature in directing and overseeing the Maine State Ferry Service (MSFS) for the Maine Department of Transportation's (MaineDOT) Bureau of Maintenance & Operations. Responsibilities include planning and monitoring MSFS operations and projects; directing MSFS staff; and serving as the Department's liaison to island municipalities, the Ferry Service Advisory Board and the public. This position will assist with the preparation of and adhering to biennial operations budgets; providing input assistance and monitoring outcomes for capital projects. Assuring compliance with human resource laws, policies and practices; planning and adjusting ferry operating schedules, tariffs, and notices in order to provide reliable service to the public; confers with supervisors on unusual problems or issues is essential. The MSFS Manager directs and performs inspections of MSFS vessels and terminals in order to ensure regulatory and department policy compliance; travel to the various MSFS sites is required. This position will be tasked with balancing compliance with U.S. Coast Guard regulations, the needs of the public, the requirements of State collective bargaining agreements, and MaineDOT policies.

MINIMUM QUALIFICATIONS: A Bachelor's Degree in Business/Public Administration, Marine/Nautical Science or related field with three (3) years managerial experience is required. Preference will be given to candidates in marine operations and/or public transportation management. Related equivalent experience may be substituted for education on a year-for-year basis.

SELECTION PROCESS: Applicants must forward a cover letter, current resume, and completed Direct Hire application and copies of post-secondary transcripts/licensing/registration and certifications to: MaineDOT, Human Resources, Attn: Lisa McGrotty, 16 State House Station, Augusta, ME 04333-0016, no later than 4:30 p.m., Friday, April 5, 2013. Internal transfers (those already in the above classification for MaineDOT) who are interested in an interview may contact **Lisa McGrotty at 624-3070** to be interviewed along with certified candidates. Applications are available by calling, (207)624-3050, and on the MaineDOT website: www.maine.gov/mdot.

MAY BE REPRODUCED TO SATISFY BULLETIN BOARD DISTRIBUTION

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